

**CORPUS CHRISTI ROMAN CATHOLIC CHURCH - TUCSON  
ARTS, CRAFTS & GIFT BOUTIQUE - VENDOR APPLICATION  
OCTOBER 2011**

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Please describe your art, crafts or items for sale: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please attach 2 photos that show/represent your items for sale.  
Please attach a price tag with your distinguishing mark or stamp on the back.

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BY SIGNING BELOW I RELEASE *CORPUS CHRISTI ROMAN CATHOLIC PARISH - TUCSON* FROM ALL LIABILITY FOR LOSS, THEFT OR DAMAGE TO ART, CRAFTS, INVENTORY, OR PERSONAL PROPERTY.

I HAVE READ AND AGREE WITH ALL RULES, REQUIREMENTS, AND RESPONSIBILITY OF PARTICIPATION (3 pages)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**CORPUS CHRISTI ARTS, CRAFTS AND GIFT BOUTIQUE - AGREEMENT**  
**RULES, REQUIREMENTS, AND RESPONSIBILITY OF PARTICIPATION**

*By participating in the Corpus Christi Fall Art Boutique, you agree to accept the following requirements and responsibilities:*

Corpus Christi Roman Catholic Church - Tucson, is not responsible for any loss, damage, theft of your merchandise or personal belongings. Precautions will be taken, however, you assume the responsibility for your items.

Entry fees are non-refundable if your application is accepted. Your paid fee reserves your space on a first come, first served basis. Only approved merchandise can be sold.

Due to the limited amount of space, once the show is full, vendors will be turned away. Corpus Christi Arts, Crafts and Gift Boutique also reserves the right to turn away any vendor, if we determine there are already too many vendors offering the same type of merchandise. Entry fees will be refunded to any vendors who are turned away.

A commission of 15% of your gross sales will be deducted and the balance submitted to you, minus any additional fees. Checks will be mailed within 14 days of show end.

A limited number of tables will be available for rent at a cost of \$10.00 per table.

A nominal credit card use fee will be charged, as follows:

|                  |                          |                      |
|------------------|--------------------------|----------------------|
| Gross sales of   | \$1.00 to \$500.00       | \$5.00 fee deducted  |
| Gross sales of   | \$501.00 to \$1,000.00   | \$7.50 fee deducted  |
| Gross sales of   | \$1,001.00 to \$1,500.00 | \$10.00 fee deducted |
| Gross sales of   | \$1,501.00 to \$2,000.00 | \$15.00 fee deducted |
| Gross sales of   | \$2,001.00 to \$2,500.00 | \$20.00 fee deducted |
| Gross sales over | \$2,501.00               | \$25.00 fee deducted |

Offering the use of a credit card to customers increases sales. The cost of offering credit is about 3% of each credit transaction. This fee does not cover the costs associated with offering the use of credit cards.

Attendance at the Vendor Meeting on October 5th at 6PM is mandatory. At this meeting we will discuss procedures, schedules, and all the details that will make the show run smoothly.

Each vendor is responsible for setting up their own booth/area/space. Any extra stock must be stored under your table. We cannot provide space for back up inventory. Floor length table covers are required, preferably in a neutral tone.

Each vendor agrees to comply with set up times. Please be courteous of other vendors. Please do not pack up at the end of the show until shoppers are done shopping.

If you want to buy something from another vendor, do not hold that item in your booth. Place item in holding area (with your name) and purchase after your shift or asap. No overnight holds.

TAGGING is critical to your being paid properly. No homemade tags. Only perforated tags with your stamp or number on the back. Your stamp or number must be approved. Samples and tags for purchase will be available at vendor meeting.

One application, one check. We cannot split checks to 2 or more people sharing a booth.